

## **EPSC Mandate, Membership Criteria**

*(as per Board Approved Policy  
Updated September 2022)*

Electronics Product Stewardship Canada (EPSC) is a not-for-profit, industry-led organization comprised of leading Canadian electronics manufacturers working to design, promote and implement sustainable solutions for the recycling of end-of-life electronics.

EPSC members work with stakeholders to create effective environmental stewardship programs across Canada. EPSC works to harmonize provincial regulations across Canada to improve outcomes, reduce costs, and minimize inefficiencies.

### **EPSC Mandate:**

EPSC represents the interests of electronics manufacturers for innovation in enhanced end of life solutions for electronics products in Canada.

EPSC enables responsible and efficient sustainability related, regulatory environment.

### **Membership Criteria:**

The following are the criteria for membership in EPSC.

1. Members must be a manufacturer or sole distributor of an electronic product currently designated under an existing, regulated environmental stewardship program in Canada.
2. Members must be in full compliance with all environmental legislation and existing regulated stewardship programs (for hardware or packaging) in provinces where you are selling, distributing, supplying, etc designated products (in either ICI & residential markets), including the following:
  - a. Alberta
  - b. British Columbia
  - c. Manitoba
  - d. Newfoundland
  - e. New Brunswick
  - f. Northwest Territories
  - g. Nova Scotia
  - h. Ontario
  - i. PEI
  - j. Québec
  - k. Saskatchewan
  - l. Yukon

Members must apply, at a minimum, the EPSC Electronics Recycling Standard (ERS) and Qualification Program or equivalent to their own operations.

Compliance may be validated by EPSC.



3. Members must support the following principles for the management of end-of-life electronics:
  - a. Industry led and managed stewardship programs,
  - b. Fair competition where all market players must participate,
  - c. Harmonization of programs both nationally and internationally,
  - d. Environmentally responsible recycling through vendors who meet or exceed the [EPSC recycling vendor qualification program](#) (or equivalent),
  - e. All stakeholders, from consumers to all levels of government to manufacturers, share responsibility, and
  - f. Maximize environmental responsibility at the lowest possible cost.
4. Members must support the activities of EPSC by demonstrating commitment to accomplishing the mission and objectives of EPSC by adhering to the Attendance Policy in Schedule B.
5. Members must pay annual fees as identified in Schedule A.
6. A request for Membership in EPSC must be submitted to the President of EPSC who will submit the request to the Board of Directors for final approval. Membership shall be granted upon a majority vote of the Board. The request must include a letter signed by an executive of the applicant company demonstrating acceptance and compliance with these rules. This letter must be accompanied by a cheque for the payment of membership fees. Once a decision is made, the decision will be provided to the Company and, if approved, the Company will be posted on EPSC's website as a member.



## **Schedule A** **EPSC Membership Rules– as of September 2021**

### One Level of Membership - \$20,000 per annum

- Opportunity of serving on the Board of Directors with responsibility for determining policy, priorities, planning and budget matters including opportunities as executive members of the corporation.
- Full participation at the corporation's AGM.
- The opportunity to participate as EPSC representative on EPRA's Board. There are 4 EPSC seats available.
- The opportunity to participate in negotiations with government officials and stakeholders.
- The opportunity to Chair and/or participate directly in EPSC committee work.
- Recognition as a key proponent of environmental responsibility in Canada (e.g. for purposes of selected procurement opportunities).
- The opportunity to participate in decision-making for product definitions and categories under the provincial programs.
- Note that the current by-laws restrict the number of directors to a maximum of 35. Therefore, should there be more than 35 Members, all members shall elect Directors at the next Annual General Meeting. Those members expressing an interest in being a Director, who receive the greatest number of votes shall be chosen as Directors. A member must be in good standing and cannot vote for itself.

## **Schedule B** **Board Attendance Policy – as of March 2015**

The purpose of this policy is to promote participation of member companies in achieving the mission and objectives of EPSC.

### Definition of a Board Attendance Problem:

A board-attendance problem occurs if any of the following conditions exist in regard to a board member's attendance to board meetings:

1. The member has two un-notified absences in a row ("un-notified" means the member did not call ahead to a reasonable contact in the organization before the upcoming meeting to indicate they would be missing from the upcoming meeting).
2. The member has three notified absences in a row.
3. The member misses one third of the total number of board meetings in a twelve-month period.